



## MEMORANDUM

No. 09, Series of 2024

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DATE : 15 AUGUST 2024

TO : MAGSAYSAY COLLEGE COMMUNITY

RE : MC PERSONNEL STRATEGIC PLANNING AND TEAM BUILDING

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Please be informed that all Magsaysay College personnel will be participating in a strategic planning and team-building activity on **19-20 August 2024**. This event is crucial for enhancing our organizational effectiveness, strengthening teamwork, and creating a synergy between our people and our goal-setting strategies. Therefore, all classes will be conducted offsite during these dates.

Faculty members are expected to assign appropriate written tasks or assignments to be done at home and outputs shall be submitted upon the resumption of classes.

**Important Dates to Remember:**

- **19-20 August 2024:** Strategic Planning and Team-Building Activity (No Onsite Classes)
- **21 August 2024:** Resumption of Regular Classes

**August Holidays**

- **23 August 2024:** Special Non-Working Day
- **26 August 2024:** National Heroes Day

Please take advantage of these dates to focus on your studies and complete any assignments given by your teachers.

We appreciate your cooperation and understanding as we undertake this important activity for the growth and development of our institution.

*La Omnipresencia de Dios!*

(Sgd)  
**Ricky S Tadlip, PhD**  
College President